

Submission Guidelines for NCGR Publications

Formatting Your Article

Publication	Article length	Query email ?
eNews	700-1,000 words	eNews@ncgrastrology.org
Memberletter	1,000 to 2,000 words	memberletter@ncgrastrology.org
Geocosmic Journal	2,000 – 3,500 words	journal@ncgrastrology.org
Syzygy Research Journal	2,000 – 3,500 words	
Education Journal	2,000 – 3,500 words	

Submissions MUST include:

1. Article title and text
2. End notes – full citations of sources and references and chart data with Rodden Ratings
3. Author bio, author photo, public contact information
4. Attach images and charts separately as jpgs.

Standard format is preferred: Word docx, Times Roman font, 11 or 12 point, 1.5 spaces between lines, no indents or formatting.

Images and Charts: Indicate where images should be placed in red font. (X chart here).

Please do not paste images or charts into the text!

Attach images separately on an e-mail as jpgs or pngs, high resolution (300 dpi preferred). PDFs compress and lower image resolution so please avoid those.

End Notes: Insert manual end notes.

Do not use the automatic endnote function in Word as these cannot be copied and pasted into the publication format.

Example: in the text “Here is a quote.” (1)

End note citation format: (1) Author, Title in italics. Publisher, year, page cited.

Web references must include Author, Title, organization or source, date, and URL (www.websitename.com)

Zodiacal Notations

Write zodiac positions as: 2° Pisces. Planets should be capitalized: Sun, Moon, Jupiter, Neptune, Mercury, etc. North and South Node. Ascendant can be spelled out although the abbreviation ASC is acceptable (same with Midheaven - MC, Descendant - DSC, Imum Coeli - IC).

Avoid extra articles in descriptions – Ex: “Moon trine Venus” rather than “Moon in trine to Venus” or “will conjunct” rather than “will be conjuncting”

Capitalize proper nouns, names, and titles; avoid excessive capitalization (astrology doesn't need to be capitalized unless it's in a title or a specific name, like Uranian Astrology).

Time Sensitive Topics

If you want to write about transits, planetary activity, eclipses and lunations, etc, please make sure that the article's focal time period follows the publication date of the intended issue.

Edit Before Submitting!

You are strongly encouraged to review, re-read, and edit the written material before submitting it. Double-check that you have provided the material requested as described above. Make sure you've followed the formatting guidelines. Check your word count and end notes.

Articles that don't conform to guidelines may be returned with a request to make repairs before the article is accepted for publication. The editor reserves the right to fact-check, edit for length, content, and grammar.

Feel free to inquire about possible topics or an article that's in the works. New book reviewers are welcome.